



An ISO 9001:2015 Certified Institute
कृषि एवं किसान कल्याण मंत्रालय (कृषि अनुसंधान एवं शिक्षा विभाग), भारत सरकार

भाकृअनुप- केन्द्रीय तटीय कृषि अनुसंधान संस्थान

भारतीय कृषि अनुसंधान परिषद

एला, ओल्ड गोवा ४०३ -४०२ (भारत)

Ministry of Agriculture and Farmers Welfare (Department of Agricultural Research and Education), GOVERNMENT OF INDIA

ICAR-CENTRAL COASTAL AGRICULTURAL RESEARCH INSTITUTE

Indian Council of Agricultural Research

Ela Old Goa -403 402



F.No. II-19051/1/2021-Estt

Date: 22-05-2023

NOTIFICATION FOR RECRUITMENT

It is proposed to fill up the following position purely on temporary basis at this Institute under the Project as detailed below:-

Sr. No.	Name of the Project	Name of the position	Number of posts	Essential qualification	Desirable qualification	Nature of duties	Emoluments	Age limit (maximum)	Duration
1	Under the plan scheme "National Agriculture Innovation Fund (NAIF)" Component -II (ABI)"	Project Assistant	One	Graduate in any field	Experience in Office work, translation of English to Hindi and Konkani, report generation and other related work	Assisting Business manager in Office related work. Typing, record keeping, translation of communication in Hindi or Konkani. Helping in day to day operations of agri-business incubator (ABI) centre and other general tasks of ABI centre.	Rs. 15,000 /- Per month Consolidated	Maximum 35 years for men, 40years for women (relaxation as per rules)	One year or till completion of the project

Terms and conditions:

1. The eligible candidates may appear for selection process on **06-06-2023 at 9:00 AM** at ICAR-Central Coastal Agricultural Research Institute, Ela, Old Goa along with their credentials. Candidates reaching after 9.00 AM will not be allowed to attend the selection process.
2. The candidates called for selection process are not entitled for TA/DA. The candidates are required to make their own arrangement for stay as no accommodation will be provided by this Institute.
3. This temporary appointment will be for a specific period and the services will automatically stand terminated either with the termination of the Project/Scheme or even before at the discretion of the Competent Authority. The appointment will not bestow upon them any claim for regular employment at ICAR-CCARI, Ela, Old Goa
4. The Candidate should bring the following documents:
 - a) Duly-filled application form as available on the ICAR-CCARI website: <https://ccari.icar.gov.in/> Applications in any other format will not be considered.
 - b) The original and photo copy of the supporting documents of education qualification, work experience, any other testimonials.
 - c) The original and photo copy of proof of Date of Birth and Category (SC/ST/OBC/EWS).
 - d) A No-Objection Certificate from the Employer in case the candidate is employed elsewhere.
5. The selection process will consist of an Objective-Type Test of 30- minute duration followed by structured Interview.
6. The appointment would be on full-time basis and she/he would not be permitted to take up any other assignment during the period of engagement with ICAR/ICAR Institutes.
7. Candidates whose near/distant relative(s) is an employee of the ICAR/CCARI, have to declare it and communicate to this Office as per the format given below. Such declaration must reach the undersigned by post or through e-mail at aaosta.ccari@icar.gov.in or relative(s) working at ICAR-CCARI or other ICAR Institutes will also furnish a declaration (format given below) on the date of the interview.
8. Notwithstanding the duration of engagement, the Director of the Institute can terminate the services of such staff at any time without assigning any reason by issuing one month's notice or one month's emoluments thereof. The Candidate may also leave the assignment on their own volition, by giving one month's notice and one month's emoluments will be withheld by the Institute as caution money, and will be released after clearing of all dues by the staff.
9. At the end of the assignment, such staff will not have any right to claim any employment or engagement at ICAR-CCARI. The assignment will not bestow upon them any claim for regular employment at ICAR-CCARI, Goa or any other ICAR Institutes.
10. The Director, ICAR-CCARI, Ela, Old Goa reserves the right to fill up or not fill up the vacancies notified in this advertisement.


ASST. ADMINISTRATIVE OFFICER

Copy to:

1. Dr. Mathala Juliet Gupta, Principal Scientist (AS&PE.), ICAR-CCARI, Goa
2. Notice Board – Office & KVK ---- do ----
3. AKMU - to put on ICAR website

Application for _____

Passport size
Photograph

1.	Name of the Applicant				
2.	Mother's/Father's Name				
3.	Date of Birth				
4.	Category: General/SC/ST/OBC/EWS				
5.	Full Present Address (with PIN Code)				
6.	Full Permanent Address				
7.	Email Address				
8.	Contact No.				
9.	Qualification Details:				
a)	Details of Education (10 th onwards)				
	Sr. No.	Education Qualification	Years of Passing	% of marks	University/Institute from which degree/certificate obtained
b)	Details of Experience:				
	Sr. No.	Name of Organization	Job Description	Period	Reasons for leaving
				From	To
10.	Details of Testimonials Attached:				

i)		iv)	
ii)		v)	
iii)		vi)	

Declaration

I hereby certify that the information /testimonials provided above are true to the best of my knowledge and in case any facts/testimonials are found to be false or incorrect, I shall be liable to be terminated from the employment for which I have applied.

Signature of the Applicant

Declaration

(To be submitted in advance by candidates whose relative (s) is an employees of ICAR.
Other candidates will furnish it at the time of interview)

I..... declare that none of my near or distant relative(s) is an employee of the at the Headquarters/ Institutes of Indian Council of Agricultural Research (ICAR).

Or

I declare that I am related to the following individuals (s) employed in Headquarters/ Institutes of Indian Council of Agricultural Research (ICAR), whose name(s), designation, nature of duties and relationship with me is furnished below:

Name:

Designation:

Institute/Organization:

Nature of Duties:

In the event of the above cited information is found to be incorrect or concealing any facts, my candidature to the interview / selection to the post is liable to be cancelled.

Date and Place

Signature

Full Name of the Candidate -